

## **WORKCREW COORDINATOR**

*The WorkCrew Coordinator is a vital part of the overall Timber Bay outreach as they concentrate their ministry efforts doing WorkCrew projects at Timber Bay Camp and then following up back in their home community. A WorkCrew Coordinator focuses their ministry on troubled youth between the ages of 14-18 and is supervised by their Area Director.*

A WorkCrew Coordinators responsibilities focus in four areas: Personal, Community Program, Camp and Business Management.

**PERSONAL:** Because of the nature of our ministry, each WorkCrew Coordinator is responsible to have their personal life in order. Areas of concern would be: a personal relationship with Christ, family relations, finances, social and psychological adjustment. A WorkCrew Coordinator needs to be physically fit in order to meet the physical demands of the program.

Continued education in relevant areas to the ministry is strongly encouraged such as Bible study, sexual abuse, family counseling, chemical dependency treatment, etc.

**COMMUNITY PROGRAM:** A WorkCrew Coordinator will be responsible to plan and conduct ministry with youth-at-risk in the following ways:

- \*Contact and build relationships with community professionals (school counselors, police, social workers, etc.)
- \*Recruit hurting kids for WorkCrew
- \*Help find paying jobs for Timber Bay kids in the community
- \*Bible study attendance and/or leading
- \*Develop small-groups for spiritual growth
- \*Develop one-on-one ministry with youth
- \*Help out with special trips, events or activities as needed or requested by Area Director
- \*Attentiveness to the needs and concerns of the parents of Timber Bay kids

A WorkCrew Coordinator will maintain an image that honors Jesus Christ with professionals in the community. A professional approach with Timber Bay kids includes: objectivity, love, moral ethics and confidentiality. The WorkCrew Coordinator shall demonstrate proper use of loving limits and controls (discipline) to maintain programs that honor God and minister to troubled teens who are often out of control in their personal lives

**CAMP:** A WorkCrew Coordinator will develop the WorkCrew program in accordance with their Area Director, with primary emphasis at Timber Bay Camp. They will work as a team with Camp Staff to determine each Crew's responsibilities. WorkCrew Coordinators shall be responsible to promote safety in all work activities, to teach new tasks and supervise them, and to use these activities to promote confidence and a sense of responsibility in youth as well as a tool to guide kids spiritually.

**BUSINESS MANAGEMENT:** The first area of Business Management for the WorkCrew Coordinator is raising their personal financial support. This includes knowing all business procedures instituted by Central Services with respect to finances, book and inventory management. The WorkCrew Coordinator must stay alert to areas of legalities and liabilities connected with programming, transporting young people, activity safety and church and state concerns.