

## Area Director

*The Area Director develops and directs a total community outreach to troubled teens living in a specific community with 10-15% of the Area Director's time invested in activities at Timber Bay Camp.*

Responsibilities of an Area Director focus in four areas: Personal, Community Program, Camp and Business Management.

**PERSONAL:** Because of the nature of the work, each Area Director is responsible to have their personal life in order. Areas of concern would be: a personal relationship with Christ, family relations, finances, and social and psychological adjustment. An Area Director also needs to be physically fit in order to meet the physical demands of the program.

Continued education in relevant areas to the ministry is strongly encouraged such as Bible study, sexual abuse, family counseling, chemical dependency treatment, etc.

**COMMUNITY PROGRAMS:** The Area Director is responsible for initiating an active and aggressive outreach to troubled teens identified by a juvenile authority or other community resource in their specific area.

The Area Director will maintain an image that honors Jesus Christ with professionals in the community. A professional approach with Timber Bay kids includes: objectivity, love, moral ethics and confidentiality. The Area Director shall demonstrate proper use of loving limits and controls (discipline) to maintain programs that honor God and minister to troubled teens who are often out of control in their personal lives.

Community outreach will include the development of appropriate Bible studies for youth-at-risk, with special attention to smaller groups for the purpose of spiritual growth. Special events, activities and trips, are planned and implemented by the Area Director. Skills in personal counseling and one-to-one ministry are vital.

Essential, too, is an ongoing attentiveness to the needs and concerns of the parents of the youth we minister too.

The Area Director works as a team with other Area Directors, Outreach Staff, Timber Bay Camp Staff, and Central Services Support Staff, as well as contacts and builds relationships with community professionals (school counselors, police, social workers, etc.)

Area Directors recruit, train and supervise full and part-time paid staff and volunteers ministering in their specific area.

**CAMP:** Area Directors will develop a high degree of proficiency in running the various types of camp programming Timber Bay offers. Personal creativity versus copying of previous programs is highly encouraged and fits with Timber Bay's philosophy of "Flexibility with Accountability." The Area Director will give proper attention to counselor orientation, training and safety. The Area Director will develop an effective camper recruiting process that uses as many referral sources as possible.

**BUSINESS MANAGEMENT:** The first area of Business Management for an Area Director is raising personal financial support, plus the entire area budget. This includes knowing all business procedures instituted by Central Services with respect to finances, books and inventory management. The Area Director must stay alert to areas of legalities and liabilities connected with programming, transporting kids, activity safety and church and state concerns.